

MINUTES: April 16, 2019

MEETING: NORTH FLORIDA COMMUNITY COLLEGE
MADISON, FLORIDA

TRUSTEES PRESENT: Mr. Mike Williams, Chair
Mr. John Grosskopf, President
Mrs. Sharon Benoit
Mr. Travis Coker
Mr. David Howell
Mr. Ricky Lyons
Mr. Billy Washington
Mr. Al Williams
Mr. Gary Wright

TRUSTEES ABSENT: Mrs. Sandra Haas

STAFF PRESENT: Mr. Larry Akers
Mr. Andy Barnes
Ms. Denise Bell
Mr. Rick Davis
Ms. Cindy Gaylard
Ms. Kay Hogan
Mr. Bill Hunter
Dr. Guenter Maresch
Ms. Jennifer Page
Mr. Mathew Ortensie, Audio Visual Technician
Ms. Michelle Wheeler, Recording Secretary

Mr. Rob Sniffen, Board Attorney

VISITORS PRESENT: Mr. Ervin Gaylard
Chief Derek Barrs, Florida Highway Patrol
Mrs. Robin Barrs
Ms. Bentley Barrs
Mr. Brett Barrs
Mrs. Margie Markham
Mrs. Debbie Rogers
Mr. Bruce Leinback

The Board meeting was called to order at 5:33 p.m. by Chairman Williams, who led the group in the pledge of allegiance to the flag followed by the opening prayer by Mr. Ricky Lyons.

MOTION: (Mr. Lyons/Mr. Washington) That the District Board of Trustees approves to adopt the Agenda as presented. The motion carried unanimously.

MOTION: (Mr. Wright/Mr. Al Williams) That the District Board of Trustees approves the minutes as presented of the March 19, 2019 regular Board meeting. The motion carried unanimously.

Mr. Mike Williams invited Mrs. Cindy Gaylard to approach the podium. Mr. Williams went on to recognize and thank Mrs. Cindy for 31 years of outstanding service to North Florida Junior College and Community College. He then invited Chief Derek Barrs to make a presentation.

Chief Derek Barrs, of the Florida Highway Patrol and son-in-law of Mrs. Cindy Gaylard presented her with a State of Florida flag that was flown over the State Capitol in her honor on April 11, 2019 by the Florida Department of Law Enforcement Capitol Police.

Mrs. Gaylard stated that it has been an honor to work with the Board and was grateful for their diligence in trying to make the best decisions for the students of NFCC throughout her career.

MOTION: (Mr. Washington/Mr. Lyons) That the District Board of Trustees approves for renewal of the Allied Health agreements between North Florida Community College and each of the following agencies:

Shands of Lake Shore – Renewal

Mr. Davis advised that this will ensure that the Allied Health Department of North Florida Community College has adequate clinical locations to provide the required clinical experience to students. The motion carried unanimously.

MOTION: (Mr. Howell/Mr. Al Williams) That the District Board of Trustees approves the attached North Florida Career Pathways articulation agreements for Madison, Suwannee, Lafayette, and Hamilton County School Districts. Mr. Rick Davis commented that this recommendation will allow high school students to transfer credits from high school to post-secondary programs at NFCC. The motion carried unanimously.

Ms. Kay Hogan reminded the Board of the upcoming graduation ceremonies on May 9, 2019 at 4:00 pm and 7:00 pm and asked them to please let Ms. Wheeler know of their attendance plans. She mentioned that there will be nearly 200 students graduating. President Grosskopf interjected that this is a historic graduation as it is in all likelihood the very last commencement ceremony for North Florida Community College.

MOTION: (Mr. Howell/Mr. Coker) That the District Board of Trustees approves the personnel recommendation of hiring Karen Williams as an Instructional Coordinator of Criminal Justice (Professional Staff – 12 month) The motion carried unanimously.

MOTION: (Mr. Howell/Mr. Washington) That the District Board of Trustees approves the 2018-2019 Annual Equity Update Report Part 1. Part 2 is not due until June 28, 2019. Ms. Denise Bell provided a brief overview and no questions or concerns were raised. This recommendation will

allow the College to submit the Equity Report as required by the State Board of Education. The motion carried unanimously.

MOTION: (Mr. Washington/Mr. Lyons) That the District Board of Trustees approves the warrant list for March 2019 as presented. The motion carried unanimously.

The Revenue and Expenditure Report for March 2019 was presented by President Grosskopf as an item of information, as was the Statement of Account. He then requested action regarding the disposal of 2 Ford Ambulances that were a part of our EMT Training.

MOTION: (Mr. Al Williams/Mr. Coker) That the District Board of Trustees approves the disposal of the property listed in the attached document. The motion carried unanimously.

MOTION: (Mr. Wright/Mr. Coker) That the District Board of Trustees approves the State of Florida Auditor General Financial Audit for Fiscal Year Ended June 30, 2018. President Grosskopf noted that there were no findings in this audit. The motion carried unanimously.

President Grosskopf invited Ms. Jennifer Page to present item X-f. Ms. Page stated that we have left the contract with eCampus virtual bookstore and are moving to Follett for our virtual bookstore. Ms. Page emphasized that this is not a physical bookstore but that we would continue to receive 5% commission on sales.

MOTION: (Mr. Howell/Mr. Lyons) That the District Board of Trustees approves the Follett contract. The motion carried unanimously.

MOTION: (Mr. Williams/Mr. Lyons) That the District Board of Trustees approves the lease agreement with Suwannee County Commission. President Grosskopf noted that they are very excited to partner with us. He was happy to report that this is a \$0 lease. They will not charge us to lease the facility but we will commit to training 3 paramedics and 3 EMTs for them per year at a location and in a manner determined by us. Mr. Coker asked if any upgrades to the property will be required. President Grosskopf replied that any infrastructure and technology improvements made by the College would remain property of the College and would come with us should we ever decide to move. Mr. Washington asked about the selection process for the 6 trainees. President Grosskopf clarified that we will waive tuition for 3 paramedics and 3 EMTs per year, but we will not guarantee completion. The motion carried unanimously.

Ms. Lisa Flournoy, Ms. Charlotte Hughes, and Dr. Guenter Maresch gave an overview of foundation activities and the STEM SEALs grant from the National Science Foundation.

MOTION: (Mr. Wright/Mr. Al Williams) That the District Board of Trustees accepts the STEM SEALs grant. The motion carried unanimously.

President Grosskopf introduced Ms. Dani Mays as the interim Director of Institutional Research and announced a plan to broadcast an NFCC Fact of the Week on social media to be shared and

forwarded in order to build an aggressive telling of our story across all sectors of the campus. He said that she will be appearing officially in this capacity next month.

PRESIDENT'S HIGHLIGHTS

President Grosskopf introduced Ms. Kay Hogan, Dean of Enrollment Services, to discuss the following:

1. **NFCC Incoming Student Experience Deep Dive:** Ms. Kay Hogan provided an overview of NFCC's admission and enrollment process using the attached Power Point presentation and admissions packet. President Grosskopf suggested next month's Deep Dive would cover the results of this Legislative session. The Chairman responded in favor of this suggestion.
2. **NFC Mascot Discussion with College Advancement:** Ms. Kim Scarboro gave an overview of the thought process behind the suggestion of representing a Sentinel with an owl. The majority of the Board engaged in a discussion in favor of keeping some form of a soldier as the Sentinel Mascot.

MOTION: (Mr. Coker) That the District Board of Trustees approves a modernization of our historical mascot of a Sentinel as an Outdoorsman/Soldier/Watchman/Protector in a modern context. The motion carried by consensus.

Ms. Scarboro went on to share that her department won a Gold Level Paragon Award for the 60th Anniversary Edition of the NFCC newsletter. She stated that this is a National Level Award in which there were 1950 entries from 262 colleges across the country that competed and is described as a prestigious award recognizing excellence in design and communication exclusively among community and technical colleges.

ATTORNEY TIME

Attorney Sniffen provided updates regarding the Kids Incorporated agreement that will formally terminate the agreement for purchase and sale of the property. Mr. Sniffen hopes to have a lease agreement ready for approval by next month's meeting. Lift Station Litigation with the City of Madison reached a point where there was no response at all from the City with respect to honoring the terms of the settlement agreement. A motion to enforce the agreement has been filed and Mr. Sniffen hopes that this will move things along. Some activity has been seen on campus with marks being painted on the grass.

Chairman Williams invited the Board of Trustees to graduation on May 9, 2019 and announced that the next regularly scheduled meeting of the District Board of Trustees will be held on May 21, 2019, at 5:30 p.m., in the North Florida Community College Board Room.


Mr. Ervin Gaylard asked to speak regarding the education received by his family noting several members who have graduated from NFCC and the next generation who is currently enrolled. He stated that NFCC has done well for his family.

The meeting adjourned at 6:46 p.m.

Respectfully submitted,



John Grosskopf
President



Michael R. Williams
Chair

/mmw