**Faculty Senate Meeting Minutes**

**3:30pm 2/19/14**

**Attendance: Daniel Harris, Pres., Phillip Taylor, V.P., Susan Taylor, Sec., Frances Agama, Bonnie Littlefield, Kim Scarboro, Jennifer Page, Margaret Wilkerson, Sharon Brave Heart, Marie Guest, Guenter Maresch**

1. Approval of Minutes -
2. Old Business

* 1. QEP/SACS Update, **Kay Hogan/Susan Taylor**
     + QEP draft up-to-date as of Dr. Goldstein’s visit from SACSCOC; the QEP is not due until October, so the Compliance Certificate (Report) that is due March 17 is taking priority.
     + The Compliance Report is being written by a team of 5 people (Susan Taylor, Cissy Adleburg, Kay Hogan, Michelle Wheeler, and Lynn Wyche). Additional writing assistance is being provided by members of the Management Team.
     + A PDF version of the completed document will be posted to NFCC’s webpage for viewing by NFCC stakeholders.
     + SACSCOC deadline for publication of this document for off-site review team is March 17, 2014. The completed PDF document will also be available on the NFCC website by March 17, 2014.
     + NFCC’s on-site visit is schedule for October 7 – 9, 2014. The team arrives Monday, October 6; they will be on campus all day Tuesday, all day Wednesday, and Thursday morning.
     + Faculty, staff, administrators are encouraged to stop by the Office of Institutional Effectiveness to view work-in-progress, ask questions, or just visit!
  2. NFCC Institutional Gen Ed Courses/ New Courses
     + In March, Faculty Senate would like to finalize our list of General Education courses to present to the Office of Academic Affairs. Departments should meet to decide on the lists of institutional Gen Ed courses to complement the State core.
     + At the March meeting, departments need to provide a list of dual enrollment classes that can be taught on a high school campus by non-NFCC personnel so that a general policy can be written.

1. New Business
   1. New Website Design/Platform, **Kim Scarboro**
      * Novus to Percussion
      * New site being developed – flexible date, hoping to launch in Fall 2015
      * Easy transferability of existing Novus pages
      * Will allow for more ease of use on mobile devices as well offer improved ADA access
      * Emergency Notifications will appear as needed on the website, but – unlike our previous website - this notification will not negatively affect the other links on the site
      * Easy access to applying to the college
      * Student Features link
      * Faculty MUST update their pages – training will be provided; departments need to update the information provided on departmental website
      * College Advancement staff are very willing to help us keep information updated.
      * If you have any suggestions for the webpage, please contact CA. They will send out a link to preview the new webpage when it is ready.

b) New Course Proposal: Business Ethics,

**Sharon Brave Heart**

* + - A rationale for course development provided, referencing current events in business world (i.e., Enron)
    - This course will replace Computer Ethics course
    - Recently learned that this course is often a pre-requisite for business majors at various universities
    - Moved that Business Ethics course be accepted as presented.
      1. Seconded
      2. **Approved unanimously**; vote included proxy votes to make a quorum

c) Economics Course Update Proposals,

**Marie Guest**

* + - This information is to update economics courses already being offered here.
    - Require Macro Economics first (a pre-requisite to Micro Economics) – general economics topics; plan to offer this course more frequently (Fall, Spring, Summer – good general education course)
    - Moving a section of international economics to Micro Economic – more focused for business students (Spring)
    - Decision to make this change was a data driven decision made to improve student success
    - Moved to accept these changes as presented
      1. Seconded
      2. **Approved unanimously**, including proxy votes to make a quorum

d) Senate Constitution Revision: Curriculum Committee

- Amendment to Article IV, Section C (change in bold): **The entire Senate may act as the Curriculum Committee.** This committee shall address areas of faculty concern relative to matters of curriculum.

- By-laws require that changes require a majority vote. Because of low attendance (quorum was achieved with proxy votes), this change will be sent to all faculty via e-mail for a majority vote.

At the last meeting of Spring 2014, we will need to elect a new Faculty Senate Secretary.

Meeting adjourned at 4:20.