

MINUTES: January 17, 2023

MEETING: NORTH FLORIDA COLLEGE  
MADISON, FLORIDA

TRUSTEES PRESENT: Mr. Ricky Lyons, Chair  
Mr. John Grosskopf  
Mr. Travis Coker  
Mr. David Howell  
Mr. Al Williams  
Mr. Gary Wright

TRUSTEES ABSENT: Mrs. Sandra Haas  
Mr. Billy Washington  
Mr. Mike Williams

STAFF PRESENT: Larry Akers  
Tyler Coody  
Allison Finley  
Dr. Jamie Holland  
Dani Mays  
Jennifer Page  
Micah Rodgers  
Kristin Summers  
Michelle Wheeler, Recording secretary  
Lynn Wyche

Mr. Rob Sniffen, Board Attorney

Due to a lack of quorum at 5:30, the Board was invited to take a brief tour of the freshly painted Student Center and "Make their Mark" on the chalkboard wall. Upon the arrival of an additional trustee to complete the quorum, the meeting was called to order at 5:45 p.m. by Chair Ricky Lyons. He asked Mr. David Howell to open the meeting with prayer followed by the pledge of allegiance.

**MOTION:** (Coker/A. Williams) That the District Board of Trustees adopts the agenda with the addition of item IX-B Personnel Recommendations. The item was included with the packet but was inadvertently left off the agenda. The motion carried unanimously.

**MOTION:** (A. Williams/Howell) That the District Board of Trustees adopts the minutes for the November 15, 2022, regular meeting as presented. The motion carried unanimously.

#### PUBLIC INPUT

No Requests

**ACADEMIC AFFAIRS**

Associate Dean Summers presented the following for approval:

**MOTION:** (Coker/A. Williams) That the District Board of Trustees approves the attached Dual Enrollment Articulation Agreement Amendment between the District School Boards and the private schools of Hamilton, Jefferson, Lafayette, Madison, Suwannee, and Taylor counties and North Florida College for the academic year 2022-2023. In addition, it is recommended that the Dual Enrollment Articulation Agreement Amendment between Home Education Program Students and North Florida College be approved for the 2022-2023 academic year.

The motion carried unanimously.

**CAREER AND WORKFORCE EDUCATION**

Dr. Holland presented the following:

An update on the ACEN nursing programs reaccreditation process: The college was first accredited through ACEN in 2018 and is scheduled to be reaccredited in 2023. A self-study was submitted and the site visit is scheduled for February 28 – March 1, 2023. A decision regarding our status will be made by summer of 2023.

**MOTION:** (Coker/Howell) That the District Board of Trustees approves the attached agreements with the following agencies and North Florida College:

1. Taylor County Health Department - Renewal

This recommendation will ensure that the Allied Health Department of North Florida College has adequate clinical locations to provide clinical experience to students as required. These contracts have been previously reviewed by the Board Attorney. The motion carried unanimously.

**EMPLOYEE SERVICES**

Director Coody presented the following items for approval:

**MOTION:** (Coker/Wright) That the District Board of Trustees approves the personnel recommendation outlined in the attached memorandum:

Matthew Mullis, Senior HVAC/Electrical Technician, New Hire

This recommendation fills the vacant position and completes the hiring process. The motion carried unanimously.

**MOTION:** (Wright/Howell) That the District Board of Trustees extends the Administrative and Professional Contracts listed on attached page through June 30, 2023. This recommendation permits routine award of contracts to individuals and facilitates growth, development, and improvement of NFC. The motion carried unanimously.

### **ADMINISTRATIVE AND BUSINESS SERVICES**

Dean Micah Rodgers presented the following items:

**MOTION:** (Coker/Williams) That the District Board of Trustees approves the Warrant List for November 30, 2022, and December 31, 2022. The motion carried unanimously.

The Statement of Account was presented as an informational item as was the Current Funds Unrestricted Revenue and Expenditure Report. The Florida Prime account is earning 4.30% interest.

**MOTION:** (Howell/Coker) That the District Board of Trustees adopts the following changes to Board Policies 3.02 and 3.10. These changes have been approved by the Board Attorney and have been advertised for the required amount of time with no comments or opposition from the public. The motion carried unanimously.

### **COLLEGE ADVANCEMENT**

Allison Finley presented the following:

**MOTION:** (Coker/Wright) That the District Board of Trustees approves the attached agreement with Modern Campus (new website provider including redesign and content management service). This recommendation will allow the college to move forward with a redesign of the website. The motion carried unanimously.

Director Finley then gave a PowerPoint presentation showing the various areas of campus that have been branded with NFC signage and imagery.

### **PRESIDENT'S HIGHLIGHTS**

President Grosskopf provided updates on the following:

- Activities Report
  - Lobbying – Diana Padgett has retired, Missy Timmins will now be our primary
    - Still need to prioritize getting equitable funding
  - HB7 – Individual Freedom aka “Stop Woke” act currently law
    - FCS Presidents have been asked to agree to a unified statement reaffirming commitment to “non-discrimination in hiring, onboarding,

and professional development, merit, reason, fairness, civil debate, cultivating intellectual autonomy and equality, and evaluating our success on the achievements of all students. We have also been tasked reviewing all our institutional materials and practices to ensure that we are free from all forms of discrimination outlined in the statement and in HB7. The NFC management affirms that we are in compliance with all State and Federal Laws regarding discrimination. The President has met with faculty to discuss this statement that the college presidents have been asked to endorse and has shared the latest draft of this statement with the Faculty Senate President for their input.

- Diversity Equity and Inclusion and Critical Race Theory Report as submitted
- Speaker of the House Request for Documents due on Feb 13, 2023
- NFC asserts that it is in full compliance with all state and federal laws regarding non-discrimination.
- Concerns: Boards of Trustees have not had opportunity to participate in endorsing statement
- Accreditation Pamphlet – information item
  - Process Overview
  - Timeline for finding a new accreditor
  - NFC is to be reaffirmed in 2025 – will need new accreditor by 2030
  - Weighing the possibility of simultaneously preparing a candidacy application packet for a new agency in 2025
- Upcoming Events
  - Jan 18: Legislative Budget Request Planning session with NFC Managers
  - Jan 19: Jefferson County Community and School Steering Committee Meeting
  - Jan 20: Lake Mary with FCSRMC Operations Committee to discuss challenges with PNC renewals. Significant delays in market for PNC insurance
  - Feb 2: District DE Summit
  - Feb 10: Foundation Board Meeting
  - Feb 14: Meeting on developing leadership from within

#### ATTORNEY TIME

Mr. Rob Sniffen presented the following:

- Comments on the MCMH Parking Lease Issue – reaching conclusion
- Commended Tyler Coody on his help working on employee training ideas
  - Help management remain proactive in identifying employment issues
  - ADA Accommodations Training



- Issue spotting: No problems to fix, but wants to catch problems before they develop

**GOOD OF THE ORDER**

Details for NFC's upcoming Community Theater production Frozen, Jr. (January 27 & 28<sup>th</sup>) were shared with the Trustees. All were invited to attend.

The Chair then announced that the next meeting will be held on February 21, 2023, at 5:30 p.m. and asked Mr. Al Williams to pray before dinner and declared the meeting adjourned at 6:37 p.m.

Respectfully submitted,



John Grosskopf  
President



Ricky Lyons  
Chair

/Mmw