



## America's Court and the Criminal Justice System Summer 2024

### Course Information

**Course Title:** America's Court and the Criminal Justice System

CRN: 30021

**Course number with Section:** CJL-2500

**Course Description:** This course provides an in-depth look at America's court system, and the adjudication process. The history, structure and role of both state and federal court systems will be discussed as well as the roles and influences of all court participants. The dynamic process of applying the abstract rules of law to concrete case situations will be explored by analyzing decisions made at each step of the adjudication process, emphasizing the effect of these decisions on the criminal justice system in general and on the public's view of justice.

**Course Location:** Online

**Course Day and Time:** Online

**Prerequisites:** None

**Corequisites:** None

### Instructor Information

**Name:** Karl Morgan, M.S.C.J.

**Office Location:** Online

**Office Hours:** Tuesday's and Thursday's from 7:00 - 8:00 pm email or telephone

**Phone Number:** 850-371-1046

**Email:** morgank@nfc.edu

**Instructor Response Time for Phone/Email:**

If you do not get a response from your instructor within the time frames Specified above, please contact the Department Chair, Rick Davis,

davisr@nfcc.edu

**Response Time for Posting Grades on D2L:**

Test grades (quizzes and final) the grades will be posted upon completion of the test. For all discussions and papers, grades will be posted seven (7) after due the date, unless otherwise posted on D2L News.

**Department Chair:** Rick Davis, MPA, C.J.A.

**Department Chair Email:** davisr@nfc.edu

## Required Curriculum/Textbook and Course Materials

**Required Textbook:**

America's Courts and the Criminal Justice System  
Author(s): Neubauer, David W.; Fradella, Henry F.  
Edition: 13th  
ISBN: [9781337557894](https://www.amazon.com/dp/9781337557894)  
Format: Hardcover, Online Version  
Publisher: Cengage Publishing  
Pub. Date: 2017

**Required Course Materials/Supplies:**

Internet access for completing course assignments and access to a computer with Microsoft Word for papers.

**Minimum Technological Requirements and Skills:**

The student will need to be able to use Microsoft Word to create assigned short papers. In addition, the student will need to know how to navigate the Desire 2 Learn (D2L distance learning system and attach those papers to the D2L Dropbox. The student will be required to use the internet to conduct topic searches for the website review and discussion assignments. The student could be required to download the "Respondus Lockdown Browser" for quizzes and examinations.

For textbook questions, please visit:

<https://customersupportcenter.highered.follett.com/hc/en-us>

# Grading Policy and Assessment Methods

## Course Grading/Student Performance Evaluation:

Grades for this course are based on a point system. To determine the final course grade, the total number of points earned will be divided by the total points available and the grade will be assigned based on the following percentages:

- 90-100%    B- 80-89%    C- 70-79%    D- 60-69%    F- below 60%

All grades should run as a cumulative score based on the above percentages in D2L.

Planned evaluations will be through two (2) on-line discussions, three (3) chapter quizzes, one (1) syllabus quiz, one (1) final exam and one (1) website review.

Syllabus Quiz, Introduction and Attendance Quiz at 150 points (150 total points)

On-line Discussions (1) at 100 points each= (100 total points)

Quizzes (4) at 100 points each= (400 total points)

Website Reviews (1) at 100 points= (100 total points)

Final Examination (1) at 100 points= (100 total points)

## 850 Possible Points or 100%

- **On-line Discussions (1):** Important material from the text and outside sources will be covered via on-line instruction, presentation and discussion posts. An individual discussion topic will be posted (see schedule) and each student must post at least **one discussion response (50 points)** and **respond to at least two other (25 points)** students' posts.
- **Quizzes (4):** Quizzes will be assigned for most of the chapter readings. The quizzes will consist of multiple choice, true/false questions and matching.
- **Website Reviews (1):** One website will be identified which are course related and a review will be required. The review will consist of brief paper which must be at least 200 words on the relationship with the current chapter and the website. The paper will be placed in the appropriate category under the discussion section.
- **Final Examination (1):** The final examination will cover all chapters. The final exam will be closed book and closed notes. You will have up to two hours to take the exam. The final exam may not be made up unless **absolutely** Necessary and **prior** arraignments are made with the instructor.

Plagiarism will result in a grade of zero and referral to the Office of Academic Affairs. All written work (to include discussions and website reviews) should be cited using the APA or MLA citation models (online versions are acceptable and see section of the NFCC Library on where to obtain the APA or MLA information). All written material (papers, discussion posts and website reviews) will be reviewed and graded on content, organization, grammar and spelling.

Unless otherwise noted, all work is to be submitted via D2L.

Since this course is an on-line course there are no traditional lectures. Students will be required to read the textbook for completing coursework. Some additional textbook resources may be available by the publisher and power points for the chapter readings are posted on D2L (Contents). The instructor is readily available via email or telephone. 24-hour response is provided Monday – Friday.

## Outcomes/Objectives

### PROGRAM LEARNING OUTCOMES/OBJECTIVES

1. Examine, describe, and compare criminal justice systems, and criminal justice administration.
2. Describe and interpret the causes, patterns and theories of crime and criminal behavior.
3. Identify moral and ethical issues inherent in the administration of justice and the practice of criminal justice.
4. Evaluate the consequences of policy and practice in the administration of justice.
5. Learn the major concepts, case law, theoretical perspectives, and basic structure involved with law enforcement, the criminal court system, and corrections, including the causes of crime and delinquency.
6. Recognize, understand, and respect the complexity of sociocultural and international diversity to better prepare them for diverse people and ideas within criminal justice and criminology.
7. Articulate thorough knowledge of the criminal justice system through written and oral communication.

## Course Level Student Learning Outcomes/Goals

All courses with multiple sections must use the same wording for all SLOs, and assessments must share common attributes.

1. Students will demonstrate familiarity with the laws, procedures, and policies involved in processing an offender through the criminal justice system.
2. Students will identify, analyze and understand the law enforcement role, the judicial system function, and the correctional techniques used in dealing with offenders.
3. Students will identify and be familiar with the history of the public's attitudes toward the offender and the resulting changes in laws, system policies, and legal practices.
4. Students will identify institutions creating the criminal justice system.
5. Students will demonstrate effective oral and written communication skills to better prepare them for any career in criminal justice.

Course Level SLO #	Gen Ed/Program	<u>Summative Assessments</u>
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	Outcome #	(A student artifact: A specific assignment that could be submitted as evidence of a General Education or program level competency)
1		On-line discussions, website review, paper, quizzes and exams
2	1, 4, 7	On-line discussions, website review, paper, quizzes and exams
3		On-line discussions, website review, paper, quizzes and exams
4	1, 4, 7	On-line discussions, website review, paper, quizzes and exams
5		On-line discussions, website review, paper, quizzes and exams

## Course Content and Schedule

### Early Alerts: Summer

#### June 11<sup>th</sup> – 12<sup>th</sup>

5/20 - 5/27	First Day of Class: Introduction/Syllabus Quiz/Attendance Quiz Due 5/28	150 pts
5/28 - 6/2	Chapter One: Law, Crime, Courts, and Controversy Quiz #1 (Chapter 1)	100 pts
6/3 - 6/9	Chapter Two: Federal Courts Chapter Three: State Courts Topic: Does the Federal Court play a role in the criminal justice system in America? Online Discussion #1 (Chapter 2 and 3)	100 pts
6/10 - 6/16	Chapter Four: Juvenile Courts Quiz #2 (Chapter 4)	100 pts
6/17 - 6/23	Chapter Five: The Dynamics of Courthouse Justice Locate a website that describes a Florida County court system and Provide information concerning that system. Website Review (Chapters 5)	100 pts
6/24 – 6/30	Chapter Eleven: Disclosing and Suppressing Evidence Quiz #3 (Chapter 11)	100 pts
7/1 - 7/7	Chapter Twelve: Negotiated Justice and the Plea of Guilty Quiz #4 (Chapter 12)	100 pts
7/8 - 7/14	Chapter Thirteen: Trials and Juries  (No assignments, study for Final Examination)	
7/16 - 7/17	Final Examination (Final Opens on July 16-17)	100 pts

## NFC Course Policy Statements

At the beginning of the semester, the instructor must report “no show” students for this course. “No show” indicates the student will be removed from the course. To be considered as attending the online course, the student must log in to D2L and complete “Getting Started,” step #1. Students will be prompted to complete the Mandatory Attendance quiz by the deadline as given on the course schedule; this quiz will verify students’ attendance in the course.

## NFC Information and Policy Statements

### Academic Honesty

NFC is committed to providing a high-quality educational experience to all students, and students are expected to follow appropriate and honest academic practices. This information is available in the Academic Regulations section of the college catalog at [www.nfc.edu](http://www.nfc.edu). All cases of academic dishonesty will be reported to the Office of Academic Affairs.

Instructors use [www.turnitin.com](http://www.turnitin.com) to review papers and projects for improper citation and/or plagiarism by comparing each student’s report against billions of internet pages, a repository of works submitted to Turnitin in the past, and thousands of academic sources. A comparison document called the *Similarity Report* details the areas of a student paper that may have been documented incorrectly or used improperly. **Refer to instructor’s course policy statements for usage details.**

### Attendance Policy

Regular and consistent attendance facilitates student success. Absences beyond the equivalent of two weeks of class are considered to be excessive and thus may impact a student’s course grade. Typically, two weeks of class would be described as follows:

- For a three-credit hour class that meets MW or TR: 4 class meetings (2 weeks).
- For a three-credit hour class that meets once a week for three hours: 2 class meetings (2 weeks).

Students are responsible for material covered during their absence. Refer to instructor makeup policy.

**If there is no verifiable participation within the first week of the term, a student will be dropped from the class for non-attendance.** This includes classes delivered in face-to-face, online, or hybrid format. See instructor policy.

### Textbook Purchases

All required course materials are listed in the Virtual Bookstore tab on NFC’s homepage. Course materials purchased through Follett, NFC’s only contracted vendor, can be charged against a student’s financial aid

account. Course materials may also be purchased from any other source with the understanding that these non-Follett purchases cannot be charged against a student's financial aid account.

### **Used Book Purchases**

Students should check the Follett book list found in the Virtual Bookstore tab on NFC's homepage for correct titles and editions. Note: The ISBN listed in Follett may include both the required text and a required access code. When considering purchasing used books, students should be sure the purchase includes the ACCESS CODE in courses where required. If not, the access code must be purchased separately at an additional cost.

### **Students/Visitors: Where to Park on Campus**

If you have any questions about parking on campus, contact Campus Security at (850) 973-0280. Park in designated parking spaces only. Do not park on the grass or in undesignated areas. Faculty/Staff parking areas are to be used only by full- and part-time employees of the college. Faculty and staff parking spaces are lined in yellow and are clearly marked "STAFF". Students and visitors can park in any spaces that are lined in white. **NOTE: Some visitor parking spaces are lined in yellow with the word "Visitor" in the center. These are for visitors only. Students are not allowed to park in these spaces. Vehicles cannot be parked by backing into the space. Any vehicle that is illegally parked will be towed at the owner's expense. Refer to the college catalog or student handbook for all other parking regulations.**

**Enforcement:** If a vehicle is parked illegally anywhere on campus, it is subject to be towed at the owner's expense (\$85.00+). An illegally parked vehicle will be given a **WARNING on the FIRST OFFENSE**. **There will be no second warning.** Illegally parked vehicles will be **TOWED ON THE SECOND OFFENSE**. Signs will be displayed near parking areas with the name and address of the company to contact if the vehicle is towed.

The company that tows the vehicle is an independent company contracted by North Florida College. The College has no authority to negotiate towing fees and is not in any way responsible for damage or liability to the vehicle or its contents. The company that provides the towing service is:

Jimmie's Firestone  
6025 South SR 53  
Madison, FL 32340  
(850) 973-8546

### **Campus Security**

The administration of NFC works diligently to make the campus as safe as possible. A few of the procedures in place include the use of security officers, the placement of security lights at strategic locations, and the locking of buildings when not in use. Students should always be alert and use normal precautionary measures. Campus crime statistics are documented annually and are available in the college catalog. Campus security can be contacted at 850-973-0280 from 7:30 a.m. until 11:30 p.m. for assistance while on campus with non-emergency security concerns. All emergency incidents should be reported directly to 911.

### **Library Services**

The Marshall Hamilton Library, located in Building 4 at NFC, is open during the following hours (hours are subject to change):

Fall/Spring Term

Monday – Thursday 8:00 a.m. – 7:00 p.m.

Fridays 8:00 a.m. – 4:30 p.m.

Summer Term

Monday – Thursday 8:00 a.m. – 4:30 p.m.

Resources and staff are available in the library to support student learning in the classroom. Students are encouraged to visit our website and use the online resources. Librarians are on duty to help with questions and research strategies. To gain access to the library's extensive collection of electronic resources such as eBooks and academic databases with full-text articles, students will use the Single Sign-on through the MyNFC portal or Library Website. Students should contact the library at [library@nfc.edu](mailto:library@nfc.edu) or call (850) 973-1624 if they are having login issues. Online library resources are available to students 24 hours a day through the library's website, <https://www.nfc.edu/learning-resources/>. Wireless Internet is also accessible in the library and on the patio after hours. Specific policies and regulations applicable to the library are available in the Library or by visiting the Library's website.

### **Academic Success Center**

The Academic Success Center (ASC) exists to provide all NFC students, regardless of academic proficiency, the help and support necessary to ensure successful completion of studies and programs. Services include one-on-one peer and professional tutoring assistance, online tutoring, organized group study sessions, workshops, study skills training, academic coaching, web resources, and more. The ASC takes pride in working closely with faculty and staff to develop resources and to support the various academic programs offered at NFC.

**Walk-in and by appointment services:** Students may visit the ASC (Bldg. 4) for in-person services or make an appointment to receive in-person or virtual academic support services during the posted hours:

Fall/Spring Term

Monday – Thursday 8:00 a.m. – 5:30 p.m.

Fridays 8:00 a.m. – 4:30 p.m.

Summer Term

Monday – Thursday 8:00 a.m. – 4:30 p.m.

- **Workshops, organized group study sessions, and professional tutoring:** See the ASC calendars and schedules on NFC's website for specific dates, times, and delivery methods. For additional information visit <https://guides.nfc.edu/asc>.

### Tutor.com Online Tutoring

Online tutoring is available to NFC students 24 hours a day, 7 days a week, through Tutor.com. Tutor.com offers 1-to-1 tutoring available on demand in 250+ subjects, 24/7 Anytime, anywhere.

**For more information about accessing the Tutor.com online tutoring service, see the ASC webpage or contact Elizabeth Gonzales at [gonzalese@nfc.edu](mailto:gonzalese@nfc.edu) or (850) 973-1719 and/or Brianna Kinsey at [kinseyb@nfc.edu](mailto:kinseyb@nfc.edu) or (850) 973-9458.**

For **any** additional information regarding services provided by the **Academic Success Center**, please contact any of the following:

- Elizabeth Gonzales, Academic Success Center Coordinator (850) 973-1719 / [gonzalese@nfc.edu](mailto:gonzalese@nfc.edu)
- Brianna Kinsey, Tutor Lab Manager (850) 973-9458 / [kinseyb@nfc.edu](mailto:kinseyb@nfc.edu)



## Americans with Disabilities Act

NFC is dedicated to the concept of equal opportunity. Students desiring modifications in class or on campus due to a disability may choose to inform the instructor at the beginning of the semester or contact the Disability Resource Center directly. Accommodation and modifications will be made after the student registers with the Disability Resource Center and provides appropriate documentation of disability. After the documentation is evaluated, the instructor may be involved in providing accommodations to equalize the student's educational experience. Students may call (850) 973-1683 (V) or (850) 973-1611 (TTY) for an appointment or additional information.

## Technology Access

All NFC online learning tools are available on the MyNFC portal. To access the portal, students should click the MyNFC link at the top of the NFC website (<http://www.nfc.edu>) or type the following URL into the Internet address bar: <https://my.nfc.edu>. **When accessing the portal for the first time, students should click the "First Time User" link and follow the instructions to set up the account.**

Each NFC student is provided an email account through GoMail. The student's GoMail account is the official email address used by faculty and staff for communication with the student. A student can access his/her GoMail account via the MyNFC portal. Students are expected to check their GoMail accounts regularly.

Desire2Learn (D2L) is the learning management system that houses all online and supplemented face-2-face courses. Students can log in to an online or supplemented course by accessing the MyNFC portal. Students will then see their course(s) listed under the "My Courses" widget on the D2L homepage. Click the name of the course to begin.

## Student Ombudsman

The Student Ombudsman provides confidential, informal, and neutral assistance to students seeking to resolve disputes or address issues of importance. The Student Ombudsman does **not** serve as a student *advocate*, but rather serves as a guide to assist students in the navigation of college organizational structure and in understanding of policies and procedures. David Paulk is the current Student Ombudsman. He can be reached at (850) 973-9418 or [paulkd@nfc.edu](mailto:paulkd@nfc.edu).

## Equal Opportunity Statement

North Florida College is dedicated to the concept of equal opportunity and access to all programs and activities. In accordance with federal and state laws, and College policy, NFC does not discriminate in any of its policies, procedures, or practices based on race, ethnicity, color, religion, sex, national origin, gender, age, disability, pregnancy, marital status, genetic information or any other characteristic protected by law. Inquiries or complaints regarding equity issues of any nature may be directed to Denise Bell, Equity Coordinator, 325 NW Turner Davis Drive, Madison, FL 32340, Telephone (850) 973-9481 or email [equity@nfc.edu](mailto:equity@nfc.edu).

## Student Rights

As members of the College community, students have certain rights that include the following.

Students have the

- Right to a quality education.
- Right to freedom of expression.
- Right to hold public forums.
- Right to peacefully assemble.
- Right to a fair and impartial hearing.

- Right to participate in Student Government.
- Right to be a member in authorized student organizations.
- Right to appeal College decisions through established grievance procedures.
- Right of personal respect and freedom from humiliation and control.
- Right to make the best use of the student's time and talents and to work toward the goal which brought the student to the College; and
- Right to ask about and recommend improvements in policies that affect the welfare of students.

### **Student Responsibilities**

As members of the College community, students have certain responsibilities that include the following.

Students are

- Expected to assume responsibility for knowing the rules, regulations, and policies of the College.
- Expected to meet the course and graduation requirements of the students' program of study.
- Expected to keep college records current with up-to-date addresses and other information.
- Expected to meet with an academic advisor at least once each term.
- Expected to comply with the College rules, regulations, and policies; and
- Expected to behave in a manner which demonstrates respect for others and self.

### **Student Rights Under the Family Educational Rights and Privacy Act (FERPA)**

FERPA affords students certain rights with respect to their educational records.

1. The right to inspect and review the student's educational records.
2. The right to request the amendment of the student's educational records to ensure that they are not inaccurate, misleading, or otherwise in violation of the student's privacy or other rights.
3. The right to consent to disclosure of personally identifiable information contained in the student's educational records, except to the extent that FERPA authorizes disclosures without consent.
4. The right to file with the U.S. Department of Education a complaint concerning alleged failures by North Florida College to comply with the requirements of FERPA. Please write to U.S. Department of Education, 600 Independence Ave. S.W., Washington, D.C. 20203.
5. The right to obtain a copy of North Florida College's student record policy from the Office of the Registrar, North Florida College, 325 NW Turner Davis Drive, Madison, Florida 32340.

### **Vulnerable Persons Act**

All faculty and staff of North Florida College are required by law to report any type of abuse of minors that they witness or become aware of through written or verbal communication, regardless of the time that has passed since the abuse occurred. Students are advised that any information, written or verbal, communicated in this class, or to the instructor in any way, in regards to any willful act or threatened act that results in any physical, mental, or sexual abuse, injury, or harm that causes or is likely to cause harm to the physical, mental, or emotional health of another to be significantly impaired is subject to disclosure as required per Florida State Statutes.

